

# Christow Parish Council

Clerk: Mrs C Retallick, Bagtor Barton, Ilsington, Newton Abbot, TQ13 9RT. Tel 01364 661532

Email: [clerk@christowparishcouncil.gov.uk](mailto:clerk@christowparishcouncil.gov.uk)

29<sup>th</sup> April 2026

To Members of Christow Parish Council

You are hereby summoned to attend the Annual Council Meeting of Christow Parish Council to be held in the **Bowden room of Teign Valley Community Hall, Christow, on Tuesday 5<sup>th</sup> May 2026 at 7.30 pm for the purpose of transacting the following business.**

Members of the public and press are welcome at all council meetings.

*Carol Retallick*

Carol Retallick, Clerk to the Council

## ANNUAL COUNCIL MEETING AGENDA

- 1) **Election of Chairman**
  - a) Invite nominations and elect a chairman for the year.
  - b) Receive the Declaration of Acceptance of Office by the Chairman.
- 2) **Election of Vice Chairman**
  - a) Invite nominations and elect a Vice Chairman for the year.
- 3) **Appointment** of signatories for cheque payments.
- 4) **Appointment of Committees and working parties**
  - Finance Committee
  - Personnel Committee
  - Complaints & Appeals Committee
  - Lenghtsman (working party)
  - Skate & Play Park weekly written checks (working party)
- 5) **Appointment of Representatives to Attend Meetings of Outside Bodies**
  - Allotments Christow community shop
  - CCLT Dartmoor National Park Forum
  - Teign Valley Community Hall Teign Valley Museum Trust
  - Teign Tennis Trust Teignbridge DC – meeting of parishes
- 6) **Council Meetings** - to confirm dates of meetings till May 2027
- 7) **Council Policies and Terms of Reference for the committees** - Review and adoption

## COUNCIL MEETING AGENDA

- 1) **Apologies and Acceptance for Absence:**
- 2) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting.  
*(The period of time designated for public participation shall not exceed 5 minutes).*
- 3) **Declarations of Interest:** In accordance with the Code of Conduct.
- 4) **County, District Councillor's, DNPA Ranger/Representative, Forestry Commission officer, Police and Lengthsman** - to receive reports.
- 5) **Minutes** – to approve and sign the Minutes of the meeting held on the 7<sup>th</sup> of April 2026, and the minutes from the Annual Parish Meeting on 24<sup>th</sup> April 2026.
- 6) **Clerks Report** - Update on matters arising from the last meeting for information only
- 7) **Play Area** – update, discussion and decision making.
- 8) **New litter bin** – Discussion and decision
- 9) **Phone Box Adoption** – Cllr Green to report
- 10) **Matters arising from annual parish meeting** – discussion
- 11) **End of Year Accounts and Annual Report**
  - a) Review the End of Year Accounts and approve for publication
  - b) Internal Audit report
  - c) Approve the Annual Governance statement
  - d) Approve the Accounting Statement

## 12) Planning -

- |                                  |  |            |
|----------------------------------|--|------------|
| 13) <b>FINANCE: Expenditure:</b> | Clerk's salary for April                                     | = £ 675.19 |
|                                  | SW Grounds Maintenance                                       | = £ TBC    |
|                                  | A T Weaving Hedge cutting                                    | = £ 576.00 |
|                                  | Devon Maintenance Plus Ltd – skip hire                       | = £ 300.00 |
|                                  | Devon Maintenance Plus Ltd – Labour to remove play equipment | = £ 300.00 |
|                                  | MTD Accountancy (PAYE)                                       | = £ 223.20 |

	Insurance	= £ 874.87
	HP Instant Ink	= £ 31.99
	Play safety Limited	= £ 259.20
<b>PAY</b>	Bank Charges	= £ 5.25
<b>DD's:</b>	ICO – subscription	= £ 52.00

**Bank Reconciliation and Statement:** The Chairman has checked invoices and bank statement against the reconciliation statement. Reconciliation and bank statement circulated to all councillors prior to the meeting.

**14) MEETINGS ATTENDED:** to receive reports from councillors who have attended meetings on behalf of this council.

**The next Council meeting is Tuesday 2<sup>nd</sup> June 2026, at 7.30pm in the Bowden Room at TVCH.**