

# Christow Parish Council

Clerk: Mrs C Retallick, Bagtor Barton , Ilington, Newton Abbot, TQ13 9RT.

**Tel: 01364 661532**

Email: [clerk@christowparishcouncil.gov.uk](mailto:clerk@christowparishcouncil.gov.uk)

**Minutes of the meeting of Christow Parish Council held on Tuesday, 1<sup>st</sup> June 2021 at 7.30pm in the Main Hall, Teign Valley Community Hall, Christow.**

Present: Cllr T Archer  
Cllr K Evans  
Cllr T Fidock  
Cllr AJ Orme  
Cllr J Orme  
Cllr R Slack

Also present Carol Retallick (Clerk), and 3 members of the public

Cllr Archer welcomed everyone to the meeting. Nice to see everyone in person and not on Zoom.

<b>Minutes of council meeting</b>	
<b>1) Apologies and Acceptance for Absence:</b>	
Cllr S Purser, Cllr Brook and Mr Read.	
<b>2) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. (<i>The period of time designated for public participation shall not exceed 5 minutes</i>).</b>	
No comments	
<b>3) Declarations Of Interest:</b> In accordance with the Code of Conduct.	
None declared	
<b>4) District, County Councillors, DNPA Ranger/Representative Forestry Commission, Police and Lengthsman - to receive reports.</b>	
<p><u>TDC Cllr S Purser reports</u> - Local plan now out for consultation please see website. Jobs plan has been developed. Major road improvements between Newton Abbot and A38 now approved with funding. Annual council meeting held and Colin Parker new chair and Lorraine Evans vice chair. Welcome back fund now available see website for details and any other grants. £344k grant funding for TDC south hams and west Devon to continue work on the rough sleepers initiative. 81 Moor Otters now around the area. Teignmouth railway station 175 years old this week. Please take a weekly or twice weekly lateral flow test. Easy to do and free. <u>DCC Cllr J Brook</u> - The council had its first full meeting on the 27<sup>th</sup> of May. Jeff Trail from Exmouth division was elected chairman for the ensuing year. I reported all of the highway issues you had brought to my attention. Ines Pfister is the new highway engineer for our division. He is going to be busy!!!! I do hope by July we shall be able to convene our meetings properly.</p>	
<b>5) Minutes – to approve and sign the Minutes of the meeting held on the 4<sup>th</sup> May 2021.</b>	
These were agreed and signed as a true record of that meeting.	
<b>6) Co-option of new parish Councillors</b>	
<p>i. Introduction of candidates – the Clerk read out the statement from the three candidates. Cllr Archer suspended Standing Orders to give the candidates and the councillors chance to ask questions.</p> <p>ii. Question &amp; Answers – none, so Standing Orders were resumed.</p> <p>iii. Co-option of Councillors – A paper vote was taken, and it resulted in an equal 3 way split. The Chairman made the casting vote.</p> <p>ix. New Councillors to sign the declaration of office. Mr J Newton signed and joined the councillors. – Mr Newton was present at the meeting and was co opted as a parish councillor, Mr G Read was also co opted but had sent his apologies, the declaration for acceptance of Office</p>	

will be arranged at a later date. Cllr Archer thanked all three candidates for putting their names forward for this process.	
<b>7) Clerks Report - Update on matters arising from the last meeting for information only</b>	
<ul style="list-style-type: none"> <li>- ICO renewed.</li> <li>- New Highways officer – Ines Pfister</li> <li>- Insurance has been taken out with Zurich on a 3-year long term agreement.</li> <li>- 2 burials and 1 cremated remains at Cemetery since last month’s meeting.</li> <li>- I was able to help the Teign Valley Cricket Club with advice on a ground maintenance contractor.</li> <li>- Meeting at toilets re cleaning later in agenda</li> <li>- DALC new website</li> <li>- Road Closures on website last on short notice which was delayed putting on site sorry!</li> <li>- Coroners Court Support Service – looking for volunteers – see email.</li> <li>- Grant request from CCLT will be presented next month.</li> <li>- DNPA Local Plan final modifications consultation coming soon.</li> <li>- Town &amp; Parish Meeting – next Wednesday 9<sup>th</sup> June on Zoom 6pm details to follow.</li> <li>- Next week 7<sup>th</sup>/8<sup>th</sup> June road closure past Weir Park Farm for patching works</li> </ul>	
<b>8) Housing need survey – Update</b>	
<p>Cllr Archer was able to give an update from the latest meeting which was held in Christow with representatives from other organisations including TDC and DNPA. Janice Alexander from Devon Community Together has been asked to provide more details to the working party of the exact housing needs of this community. The site north of Stafford Close does appear to have several issues and may not be the perfect site to build on. The DNPA officer noted that if parts of the play area were used this would have to be replaced by a better and bigger facility under current planning policy. There will be an appeal for more sites to come forward which may meet more of the requirements, but as the need for more homes has been identified a green field site would be considered.</p> <p>Cllr Evans asked if build details were discussed but Cllr Archer confirmed that those details were not discussed but environmental matters would be included within a new build, however more passivhaus houses will not be built purely because of the cost. Teign Housing did suggest that it is more likely that 8 homes would be built not 14.</p>	
<b>9) Memorial request – to consider for approval</b>	
Deferred to next month	
<b>10) Sign on Toilet Block – to consider for approval</b>	
The Community Hall committee are seeking permission to place a Fire Evacuation sign on the wall of the toilet block. The councillors agreed to approve the request. <b>ACTION - Approval for the A4 laminated sign.</b>	
<b>11) Celebrate coming out of Covid 19 Restrictions– to discuss, decide action and set a budget</b>	
<p>This item was added before the recent news that infection rates are rising. The suggested date for a celebration could be the 3<sup>rd</sup> Saturday in August. The Christow Show committee are happy to help organise and run it. A meeting of those interested needs to be arranged asap to agree details.</p> <p>Activities for the day could include a hog roast, dance, children’s sports, stalls, and a bar. Admission would be FREE, so events and activities need to be funded. Promises of £250 and £200 has already been made and the council received a donation from the Farmers Market for £428 that could be ear marked for this event.</p> <p>It was proposed that a council committee should be created with all the councillors involved and representatives from other organisations. This was agreed by all.</p> <p>The aim of the committee would be to investigate and provisionally plan a community celebration.</p> <p>A budget of £1000.00 was set. The date for the first meeting was agreed for Thursday 10<sup>th</sup> June at 7pm at Straw Barn, Dry Lane, and Cllr Archer will contact all interested</p>	

parties. <b>ACTION – Create a committee, Cllr Archer to contact all interested parties</b>	TA
<b>12) Toilet block– Update and decision for improving the facility</b>	
<p>Cllr Slack reported that we had met with an advisor at the toilet block. The toilets were in good, clean condition. It was agreed that the council are getting a good service from the current cleaning company. We could request a further 2 cleans a month. Cllr Slack proposed the council increase the contract and ask for 2 extra cleans a month, Cllr AJ Ormes seconded and all were in favour. The meeting discussed fitting counters to register how many people use the toilets weekly. The Clerk will get prices for the July meeting.</p> <p>Cllr Archer noticed there is still moss on the roof.</p> <p><b>ACTION- Add 2 extra cleans per month to the contract, seek costs of visitor counters for the doors.</b></p>	CR
<b>13) Flagpole – to consider taking responsibility for this amenity</b>	
<p>The Council have been asked to take over the responsibility of the flagpole in the village car park. Cllr AJ Orme noted that work is needed on the pole as the flag ropes have been damaged and it is believed it could be bent as it has been driven into several times. Perhaps it should be repositioned? The councillors agreed to take over responsibility and to discuss at the next meeting the costs of replacement or repair and position.</p> <p><b>ACTION – Agree to take over responsibility of the flagpole. Discuss at next meeting the cost to replace or repair and position.</b></p>	
<b>14) Play area Inspections – Receive a report and review any actions needed.</b>	
<p>Following the councillors visit to the play area, eleven matters were identified. Cllr Slack agreed to action some of the matters and Cllr Fidock agreed to clean the mushrooms. During the site meeting, the lower part of the field was visited and the councillors agreed that some of the equipment could be moved to other areas of the field allowing the lower area to be redeveloped as either a community garden or as part of the new house development.</p> <p><b>ACTION – Clerk to contact play area inspector for further advice. Send Cllr Slack the list from the list.</b></p>	RS/TF
<b>15) 3 Parish meetings – Review agenda items for discussion</b>	
<p>The clerk asked the councillors if there were any topic, they wished to discuss at the Three Parish Meeting. It was agreed to include a) Lengthsman – how successful this has been b) Climate wardens – ideas to share. c) Winter Weather plans d) Road Closures – how do other parishes manage those?</p> <p>It was also agreed that the meeting should be inside the hall and not on the field or on Zoom as previously considered.</p> <p><b>ACTION – Clerk to book the TVCH for 7pm. No refreshments - email to confirm.</b></p>	CR
<b>16) PLANNING - Dartmoor National Park Authority has asked for comments from the Parish Council on the following planning applications:</b>	
<p>a) 0197/21 Proposed: Construction of timber framed agricultural building (9x4m) at land off B3193 at Christow. <b>Objection – unjustified development within open countryside.</b></p> <p>b) 0203/21 Proposed: Removal of dilapidated sheds and replacement with polytunnels for fruit and vegetable production at Dunningstone Orchard, Christow. <b>No objection, however the council would like the screening hedges to remain.</b></p> <p>c) 0237/21 &amp; 0238/21 Proposed: Alterations including internal remodelling, replacement windows, pitched roof to replace felt flat roof and roof lights at Vallen Cottage, Village Road, Christow. <b>No objection.</b></p> <p><u>Grant of Planning Condition</u></p> <ul style="list-style-type: none"> <li>▪ 0089/21&amp; 0090/21 Proposal: Amendment to approved planning references 0567/19 and 0568/19 to change window and rooflight configuration at Little Clampitt, Dry Lane, Christow.</li> <li>▪ 0115/21 Proposal: Replacement timber door to barn with enlarged partly glazed door (retrospective). New granite setts from gate</li> </ul>	

<p>along garden wall to barn between the wall and newly tarmacked road. Removal paint and repair of masonry to front garden wall, replacing granite capping. Repair to well door. Repaint front door green to match the barn door and timber gate at Wells House, Christow</p> <ul style="list-style-type: none"> <li>▪ 0125/21 Proposed: Development of new tractor and equipment store at Collypark Cottage, Christow.</li> </ul>																																											
<b>17) FINANCE</b>																																											
<p><b>Expenditure:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Clerk's salary for May</td> <td style="width: 20%;"></td> <td style="width: 40%; text-align: right;">= £ 522.09</td> </tr> <tr> <td>Unity subscription</td> <td></td> <td style="text-align: right;">= £ 15.56</td> </tr> <tr> <td>Zurich Insurance</td> <td></td> <td style="text-align: right;">= £ 759.12</td> </tr> <tr> <td>SHS Cleaning for Toilets 205.32 + 41.06 vat</td> <td></td> <td style="text-align: right;">= £ 246.38</td> </tr> <tr> <td>SW Grounds Maintenance 280.47 + VAT 56.09</td> <td></td> <td style="text-align: right;">= £ 337.37</td> </tr> <tr> <td>HP Instant Ink</td> <td></td> <td style="text-align: right;">= £ 3.49</td> </tr> <tr> <td>Clip boards</td> <td></td> <td style="text-align: right;">= £ 14.40</td> </tr> <tr> <td>USB sticks</td> <td></td> <td style="text-align: right;">= £ 18.00</td> </tr> <tr> <td>Engraving of Parish Shield</td> <td></td> <td style="text-align: right;">= £ 9.99</td> </tr> <tr> <td>HP Instant Ink May</td> <td></td> <td style="text-align: right;">= £ 6.49</td> </tr> <tr> <td>DD's TDC – Lease for Layne Fields</td> <td></td> <td style="text-align: right;">= £300.00</td> </tr> <tr> <td>Pennon Water Services</td> <td></td> <td style="text-align: right;">= £ 15.00</td> </tr> <tr> <td>ICO subscription</td> <td></td> <td style="text-align: right;">= £ 35.00</td> </tr> <tr> <td>SSE First quarter Electric</td> <td></td> <td style="text-align: right;">= £ 72.96</td> </tr> </table> <p><b>Bank Reconciliation and Statement:</b> The Chairman has checked invoices and bank statement against the reconciliation statement. Reconciliation and bank statement circulated to all councillors prior to the meeting. Cllr Fidock proposed the payments and confirmed the bank reconciliations and Cllr AJ Orme seconded, all in favour.</p>	Clerk's salary for May		= £ 522.09	Unity subscription		= £ 15.56	Zurich Insurance		= £ 759.12	SHS Cleaning for Toilets 205.32 + 41.06 vat		= £ 246.38	SW Grounds Maintenance 280.47 + VAT 56.09		= £ 337.37	HP Instant Ink		= £ 3.49	Clip boards		= £ 14.40	USB sticks		= £ 18.00	Engraving of Parish Shield		= £ 9.99	HP Instant Ink May		= £ 6.49	DD's TDC – Lease for Layne Fields		= £300.00	Pennon Water Services		= £ 15.00	ICO subscription		= £ 35.00	SSE First quarter Electric		= £ 72.96	
Clerk's salary for May		= £ 522.09																																									
Unity subscription		= £ 15.56																																									
Zurich Insurance		= £ 759.12																																									
SHS Cleaning for Toilets 205.32 + 41.06 vat		= £ 246.38																																									
SW Grounds Maintenance 280.47 + VAT 56.09		= £ 337.37																																									
HP Instant Ink		= £ 3.49																																									
Clip boards		= £ 14.40																																									
USB sticks		= £ 18.00																																									
Engraving of Parish Shield		= £ 9.99																																									
HP Instant Ink May		= £ 6.49																																									
DD's TDC – Lease for Layne Fields		= £300.00																																									
Pennon Water Services		= £ 15.00																																									
ICO subscription		= £ 35.00																																									
SSE First quarter Electric		= £ 72.96																																									
<b>14) MEETINGS ATTENDED:</b> to receive reports from councillors who have attended meetings on behalf of this council or actions from the previous meetings																																											
<p>Cllr Evans listened to the recording of the Climate Group and will update the Council, as necessary.</p>																																											
<p><b>The next Council meeting is Tuesday 6<sup>th</sup> July 2021, at 7.30pm.</b></p>																																											
<p>There being no other business the meeting closed at 21.17 pm</p>																																											

Signed..... Date.....

Position.....

Email circulations during the past month	Paper circulation
<b>Item for next month's agenda</b>	
Flag Pole/ Village celebration/	