

Christow Parish Council

Clerk: Mrs C Retallick, Bagtor Barton, Isington, Newton Abbot, TQ13 9RT.

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Minutes of the meeting of Christow Parish Council held on Tuesday, 3rd May 2022 at 7.30pm in the Bowden room, Teign Valley Community Hall, Christow.

Present: Cllr G Archer Cllr T Fidock Cllr K Evans Cllr AJ Orme
 Cllr J Orme Cllr G Read Cllr J Newton Cllr R Slack

Also, present Carol Retallick (Clerk) and 1 members of the public

Cllr Archer welcomed everyone to the meeting.

Minutes of Annual Council meeting	ACTION																
1) Election of Chairman:																	
a) Invite nominations and elect a chairman for the year. Cllr Fidock nominated Cllr T Archer to stand as Chairman, Cllr Read seconded the proposal with all in favour. Cllr Archer accepted the position. b) Receive the Declaration of Acceptance of Office by the Chairman. Cllr Archer signed the declaration.																	
2) Election of Vice Chairman.																	
a) Invite nominations and elect a Vice Chairman for the year. Cllr Archer proposed Cllr Fidock for Vice Chair this was seconded by Cllr Newton with all in favour and Cllr Fidock accepted the position.																	
3) Appointment of signatures for cheque payments																	
Cllr Archer, J Orme and AJ Orme all agreed to continue to be signatures.																	
4) Appointment of Committees and working parties																	
Finance Committee – Cllrs Archer, Slack and Clerk Personnel Committee – Cllrs Fidock, Evans and Read Complaints & Appeals Committee – Cllrs Archer, AJ Orme and J Orme Lenghtsman (working party) – Cllrs AJ Orme, J Orme, R Slack and clerk Skate & Play Park weekly written checks (working party) – Cllr Archer and Evans Skate parks and Cllr Fidock Play area,																	
5) Appointment of Representatives to attend meeting of Outside Bodies																	
Teign Valley Community Hall - Cllr Fidock Teign Tennis Trust – Cllr J Orme Teign Valley Museum Trust – Cllr J Orme Dartmoor National Park Forum - Cllr R Slack & Cllr J Newton CLT – Cllr T Archer Teignbridge Association of Local Councils (TALC) – Cllr Evans Devon Association of Local Councils. (DALC) – Cllr J Newton & Cllr J Orme Allotments – Cllr G Read																	
6) Council Meetings – to confirm dates of meeting till May 2023																	
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;">2022</td> <td style="width: 50%;"></td> </tr> <tr> <td>Tuesday 7th June 2022</td> <td>Tuesday 5th July 2022</td> </tr> <tr> <td>Tuesday 6th September 2022</td> <td>Tuesday 4th October 2022</td> </tr> <tr> <td>Tuesday 1st November 2022</td> <td>Tuesday 6th December 2022</td> </tr> <tr> <td style="text-align: center;">2023</td> <td></td> </tr> <tr> <td>Tuesday 3rd January 2023</td> <td>Tuesday 7th February 2023</td> </tr> <tr> <td>Tuesday 7th March 2023</td> <td>Tuesday 4th April 2023</td> </tr> <tr> <td>Tuesday 2nd May 2023</td> <td></td> </tr> </table> Annual Parish Meeting - date to be advised Meetings are held usually in the Bowden Room of the Teign Valley Community Hall in the BOWDEN ROOM and begin at 7.30 pm, unless otherwise advised.	2022		Tuesday 7 th June 2022	Tuesday 5 th July 2022	Tuesday 6 th September 2022	Tuesday 4 th October 2022	Tuesday 1 st November 2022	Tuesday 6 th December 2022	2023		Tuesday 3 rd January 2023	Tuesday 7 th February 2023	Tuesday 7 th March 2023	Tuesday 4 th April 2023	Tuesday 2 nd May 2023		Approved
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7) Council Policies and Terms of Reference for the committees – Review and adopt	
Standing Orders, Financial Regulations, Internal Control Policy, Publications Scheme, Grant Awarding Policy, Code of Conduct. Terms of reference for all above committees. Cllr Fidock proposed to adopt these policies and documents, Cllr Evans seconded the proposal will all in favour.	Adopted
COUNCIL MEETING	
1) Apologies and acceptance for Absence	
Received from Cllr Fidock, Cllr Purser	
2) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting.	
MOP who was represented the Great Western Morris Dancers the group has a longstanding grant of permission from 2020 to use the recreation field for there annual celebration. He explained how the field would be managed for the event over the weekend of 24 th June, he asked if the gates could be opened for their member to put up their tents which will only be used for sleeping. He asked for permission for some of the campers to stay Sunday night and confirmed the field will be cleared by Monday lunch time. Chairman noted that the gates MUST be secured by that time. The MOP confirmed that the group has public liability insurance, and a copy will be supplied to the clerk of the council. Devon Air Ambulance will be advised that the field is out of use for this weekend. Cllr Slack asked if the organisations could supply a risk assessment. A committee member from the TVCH noted that over the weekend of the 24 th of June there will be Wi-Fi across the field. She also pointed out an error in the minutes from the last council meeting and asked for the words ‘also covering the hall’ could be removed. She thanked Cllr Fidock for being the PC’s representative at the TVCH meeting and advised that the next meeting is on 13 th June. It was also noted that the councillors being represented at the CLT would not be required to come to all the board meeting just the meeting related to the new housing development.	
3) Declarations of Interest: In accordance with the Code of Conduct.	
None declared	
4) County, District Councillor's, DNPA Ranger/Representative, Forestry Commission officer, Police and Lengthsman - to receive reports.	
Cllr J Brook DDC – Gave his apologies for non-attendance of recent meetings as he has been unwell. He asked the meeting about advice given regarding 20mph signage, Newton Abbot has been planning 20mph zones and understood that rules had been relaxed for issuing the signs. He will check the current position for issuing speed signs. It is widely acknowledged that it is difficult for the Police to enforce these signs in rural locations but merely having signage may help reduce vehicle speed. The main speeding drivers are local people. DCC have placed a bid into the Government for devolution which equates to the county receiving more funds, all the Devon Authorities support this bid. The Children and Young People’s services are already under pressure even though extra money was given to this service it still needed to make savings to the overall budget. This sis a demand lead service and there is a high demand, there is a worry that next year it will be very difficult to keep within the projected costs. Highways are also under strain to provide the services needed there have been many enquiries and complaints, the budget will not be sufficient to meet the needs of repairs and services. Cllr Newton noted that Bridford PC have asked for details regarding the project to create the children’s speeding signs. Cllr Brook asked if the councillors were aware of the Speed Watch scheme, Cllr Evans had heard about the scheme during a Police TEAMS meeting, the Clerk could find out the details of the scheme. Cllr S Purser TDC - reports the payment of the £150 government energy rebate are	Cllr J Brook will ask about the 20MPH signs for the village. Clerk to get the information regarding speed watch.

<p>now underway to those who pay by direct debit. For those who do not pay by direct debit an application process is being set up.</p> <p>An eight-week consultation is underway on the Newton Abbot Queen Street improvements and there will also be online webinars. Please see TDC website for details but first at 6pm on 17 May.</p> <p>New air source heat pumps and solar panels have been installed at Newton Abbot and Broadmeadow leisure centres and a heat pump at Teignmouth lido to significantly reduce the carbon footprint and running costs.</p> <p>Working families in receipt of tax credits are asked to check the details to ensure they do not miss out. See HMRC website.</p> <p>At full Council it was agreed to sell land in Teignmouth to the NHS for a Health and Well-being centre and also provide more parking spaces.</p> <p>Also agreed was a contribution to the Jetty Marsh link road in Newton Abbot, providing an important vehicle, cycling and walking route into town ahead of 135 new homes with 30% affordable being built.</p> <p>Teignbridge in discussion with other Devon authorities over how The Shared Prosperity fund will work and what benefit may come to Teignbridge.</p> <p>Should you have any Kinder eggs check they are safe to eat, see food standards agency website.</p> <p>Looking forward to all the Queen's jubilee celebrations and many thanks to all those involved in the organisation of an amazing number of valley events.</p> <p><u>Lengthsman</u> - There is nothing really to report from the grass strimming side of things for April other than everything went well. Other than the bus stop once in May there is nothing else to do for Christow until June so it will be a quiet month for me, that is unless all of the rain we are supposed to be having in April decides to come down in May and cause us surface water flooding issues. If that is the case, then do not hesitate to call me.</p>	
5) CCLT - Update from the Chairperson of CCLT	
<p>SO was suspended for the Chairperson to give a report. As per the agreed Heads of Terms, three of the directors of the CCLT met with Mitchell Architects on 16th March to assess their suitability as Teign Housing's preferred architect for the project.</p> <p>Mitchells were the company that prepared the design for the original Stafford Close. We unanimously felt that they gave a good account of themselves at the meeting and that it was unlikely that we would find more suitable architects for the Stafford Close extension. We have therefore let Teign Housing know that the CCLT fully approves of the appointment of Mitchells as architects for the project.</p> <p>I hope that Teign Housing will appoint Mitchells soon to start work on a detailed feasibility study of the site and to produce some firmer proposals for the site layout, type, size and number of homes that would be possible. I'll let you know as soon as we have anything as we may want to put heads together to discuss these and think about what, when and how to publish some further updates for the community.</p> <p>Mitchells have suggested that 8-10 new homes may fit on the site.</p> <p>Cllr Evans asked if they would be a passive house – Ms Edwards confirmed that although they would not be they will look similar and they hope to achieve 98% of a passive house standard.</p> <p>Would they all going to be rental? – yes, they will be.</p>	
6) Minutes – to approve and sign the Minutes of the meeting held on the 5th of April 2022.	
<p>Some of the wording was altered at items 8 and 10 then the minutes were signed as a true record of that meeting.</p>	
7) Clerks Report - Update on matters arising from the last meeting for information only	
<p>Most of the month I have been working on the end of year accounts. The documents and annual return have been with the internal auditor in preparation for sending off to the external auditor next month.</p> <p>We have received the first payment for this year's precept of £10,211.09.</p> <p>TDC have apologised for not providing the litter pick equipment for our annual litter pick. The officer who ensures the packs are delivered was on sick leave and the</p>	<p>Write to thank the farmer's market.</p> <p>Clerk to</p>

<p>message did not get through, she is very sorry.</p> <p>Reminder that weekend of 24th June the Morris dancers have booked the recreation field for their very delayed event – this was first booked for 2020 but has been delayed due to Covid.</p> <p>I attended a branch SLCC which was very informative as usual, and the annual conference is booked for 25th May at Sandy Park Exeter.</p> <p>The farmers Market kindly have donated £375.00 for the use of the car park over the wet winter months.</p> <p>Cllr Orme asked if the police or the fire service have been contacted yet to discuss the parking problems in the village – Clerk will chase up</p> <p>Cllr Newton – has been advised that the allotments have not been strimmed recently and needs attention he will visit the site.</p>	<p>contact police and fire re parking in village.</p>
<p>8) Queens Jubilee – Final preparations and arrangements</p>	
<p>Cllr Orme noted that there are lots of event being organised within the valley. In Christow there will be a Beacon lit on Thursday 2nd June at Beacon field.</p> <p>Sunday 5th June – tea party in the recreation field the Parish Council working party has been planning the event, there will not be a BBQ, but the Artichoke will organise a bar and selling Ice Creams. It is hoped some children’s sports will be organised. The Hall has been booked in the event of bad weather.</p> <p>Cllr J Orme asked if there were enough medals ordered for children who live in Christow but do not attend Christow Primary School?</p> <p>It was agreed to purchase 20 more to cover these children. The final details will be sent via email to all councillors.</p> <p>The Chairman then asked for helpers for Sunday morning to set out tables and chairs from 9am. The clerk will contact TDC for extra rubbish bins</p>	<p>Clerk to make poster to advertise tea party and beacon. email to Chairman Cllrs to present medals to the children in the school Cllrs to help set up 5th June Clerk to order bins with TDC</p>
<p>9) Play Area</p>	
<ol style="list-style-type: none"> 1. Discussion concerning locking the area at night. - Chairman noted that the play area started to be locked when some of the equipment was burnt. The several years ago it was agreed not to lock the play park. There is no requirement from the Insurance company to lock the area. The Councillors discussed the matter and felt that the area should be left open so children can use the area. A vote was taken, and it was unanimously agreed not to lock the gates. A letter of thanks will be sent to the volunteers who have been opening and locking the gates for many years. 2. Clearance of the broken equipment – The Croc swing frame, A frame and Zip wire structure needs to be removed. Cllr AJ Orme will visit the site and advise on the process to remove these items. If necessary, the council agreed to seek quotes to remove these items 	<p>Agreed to no longer lock the gates to the play area</p> <p>Cllr AJ Orme will advise re quotes for this work</p>
<p>10) New Shed – Consider costs to replace and its usage (storage of Chairs)</p>	
<p>Information and costings from local business were presented to the councillors. Cllr Newton noted that he was surprised by the quality of the material used and suggested either seeking quotes for a concrete shed or shipping containers as these would last longer. Cllr AJ Orme noted that this option may require planning permission. The meeting agreed that Cllr Newton should investigate different options for a replacement shed and report back at the next meeting.</p> <p>The chairman then informed the meeting that the TVCH committee have offered several plastic chairs to the council which could be stored in the shed for community events. Cllr Archers asked the councillors to help move these into the shed on the morning of Sunday 5th June.</p>	<p>Cllr Newton to report his findings to next meeting.</p>
<p>11) Planning</p>	
<p>0124/22 Proposed: Demolition of existing dilapidated 1930's prefabricated garage with associated concrete pad (both of which partly lie on adjacent property) as well as a moribund stable/shed and a section of former boundary wall (located between both buildings). Construction of a new concrete pad and oak frame oak panelled car port / shed within land ownership of applicant on a slightly larger footprint with associated landscaping & drainage. Regarding section of wall removed, the remaining end,</p>	

located on adjacent property will be made good. Proposed location will be located 0.5 m from the boundary fence line to allow for rear of building maintenance at 2 Exmouth Cottages Lower Ashton. No objection		
<u>Appeals</u> APP/J9497/D/21/3285721 - 0293/21 Erection of two storey rear extension SITE : 3 Exmouth Cottages, Lower Ashton. Strongly object to the proposed plans.		
12) Finance		
Expenditure:	Clerk's salary for April = £ 522.29 E Fairs = £ 540.25 Zurich Insurance = £ 737.00 HP Instant Ink = £ 37.49 T Fidock – Refreshments for APM = £ 47.77 SW Grounds Maintenance = £ 668.56 Lee Accounting for YE 2021 = £ 144.00	Authorised and agreed
DD's:	Pennon water Services = £ 15.00 Southern Electric = £ 109.91	
Bank Reconciliation and Statement: The Chairman has checked invoices and bank statement against the reconciliation statement. Reconciliation and bank statement circulated to all councillors prior to the meeting Cllr G Read proposed the payments are made and seconded by Cllr Evans with all in favour.		
13) MEETINGS ATTENDED: to receive reports from councillors who have attended meetings on behalf of this council or actions from the previous meetings		
Cllr J Orme attended the Teign Tennis Trust AGM the club reported a good year with lots of children member. The query regarding the water pipe that the council raised has been dealt with.		
The next Council meeting is Tuesday 7th June 2022, at 7.30pm in the Bowden Room at TVCH.		

There being no other business the meeting closed at 21.22 pm

Signed.....

Date.....

Position.....