

Christow Parish Council

Clerk: Mrs C Retallick, Bagtor Barton, Isington, Newton Abbot, TQ13 9RT.

Tel: 01364 661532

Email: clerk@christowparishcouncil.gov.uk

Minutes of the meeting of Christow Parish Council held on Tuesday, 7th May 2024 at 7.30pm in the Bowden room, Teign Valley Community Hall, Christow.

Present: Cllr G Archer Cllr T Fidock Cllr AJ Orme Cllr A Cook
 Cllr J Orme Cllr G Read Cllr R Slack Cllr H Tucker

Also, present Carol Retallick (Clerk) and one member of the public

Cllr Archer welcomed everyone to the meeting.

SWW Representative - Rob Waddle attended the meeting and apologised that there was not enough notice confirming SWW's attendance. SWW have endeavoured to cover the disruption to the villagers with compensation payments to every household. However, there were people in the room who had not received this. This will be investigated. Mr Waddle explained that the main pipe which serves the village had an issue regarding the pressure. To keep the pressure regulated there needs to be enough water in the reservoir. The work to improve will take place during July including work in in Wet Lane. There will be road closures, but it is hoped that all the work will be completed in the 5 days but hopefully quicker.

SWW have inspected their equipment in the village and show no problems the issues are elsewhere. The reinstatement of the old reservoir will not happen, there are new plans to give a better service once the work has been completed there will be no variance of pressure which has been the main cause of problems in the households.

Cllr Tucker ask if the water on dry lane had been tested for Chlorine, Mr Waddle confirmed it had with no traces of chlorine found. The councillors noted that it the leaks on Dry Lane have got worse recently and ask him to test again as the water is affecting the road surface a lot. He promised he would.

Cllr Archer thanked SWW for £50 cheques which have been received.

Minutes of Annual Council meeting	ACTION
1) Election of Chairman:	
a) Invite nominations and elect a chairman for the year. Cllr Fidock nominated Cllr Archer to stand as Chairman, Cllr G Reed seconded the proposal with all in favour. Cllr Archer accepted the position. b) Receive the Declaration of Acceptance of Office by the Chairman. Cllr Archer signed the declaration.	GA appointed as Chairman
2) Election of Vice Chairman.	
a) Invite nominations and elect a Vice Chairman for the year. Cllr AJ Orme proposed Cllr Reed for Vice Chair this was seconded by Cllr Cook with all in favour and Cllr Reed accepted the position.	GR appointed as Vice Chair.
3) Appointment of signatures for cheque payments	
Cllr Archer, J Orme and AJ Orme all agreed to continue to be signatories.	
4) Appointment of Committees and working parities	
Finance Committee – Cllrs Archer, Slack and Clerk Personnel Committee – Cllrs Fidock, Cook and Read Complaints & Appeals Committee – Cllrs Archer, AJ Orme and J Orme Allotment Committee (working party) – Cllr Archer and Tucker Lenghtsman (working party) – Cllrs Archer, AJ Orme, J Orme, R Slack and Clerk Skate & Play Park weekly checks (working party) – Cllrs Archer skate parks and Cllr Fidock play area,	
5) Appointment of Representatives to attend meeting of Outside Bodies	

<p>Teign Valley Community Hall - Cllr Tucker Teign Tennis Trust – Cllr J Orme Teign Valley Museum Trust – Cllr J Orme Christow Community Shop – Cllr Tucker Dartmoor National Park Forum - Cllr R Slack & Cllr Cook CCLT – Cllr T Archer Teignbridge DC – meeting of parishes – leave open for future.</p>	
6) Council Meetings – to confirm dates of meeting till May 2025	
<p>Monday 3rd June 2024 Tuesday 3rd September 2024 Tuesday 8th November 2024 Tuesday 7th January 2025 Tuesday 4th March 2025 Tuesday 6th May 2025</p>	<p>Tuesday 2nd July 2024 Tuesday 1st October 2024 Tuesday 3rd December 2024 Tuesday 4th February 2025 Tuesday 1st April 2025</p> <p style="text-align: right;">Approved</p>
7) Council Policies and Terms of Reference for the committees – Review and adopt	
<p>Standing Orders, Financial Regulations, Internal Control Policy, Publications Scheme, Grant Awarding Policy, Code of Conduct. Terms of reference for all above committees. Cllr G Reed proposed to adopt these policies and documents, Cllr J Orme seconded the proposal will all in favour.</p>	Adopted
COUNCIL MEETING	
1) Apologies and acceptance for Absence	
Received from Cllr Purser,	
2) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting.	
None present	
3) Declarations of Interest: In accordance with the Code of Conduct.	
None declared	
4) County, District Councillor's, DNPA Ranger/Representative, Forestry Commission officer, Police and Lengthsman - to receive reports.	
<p>Cllr A Swaine TDC - I recently brought a motion to TDC for further improvements in planning. The details can be seen at https://democracy.teignbridge.gov.uk/mgAi.aspx?ID=11259 Under Motion 2. It seeks to restore the ability to call in an application “both ways” which is important when a member of the planning committee must not appear to be predetermined over an application. It asks that arguments based on public interest should be admissible as a reason for call in as well as planning policy. It also asks to have TDC offer Planning training to Parish and town councils, and also asks that parish and town councils are responded to specifically when a recommendation goes against the parish councils view. This motion will be heard by the procedures committee and is already attracting good support from councillors and a helpful dialog with officers. I would be keen to have feedback from parish councils about these points, as TDC will be discussing it soon, and will hopefully be making some changes. Discussed the TDC meeting and the new format, he did take on the timing for the meeting was problematic and the length of the meeting was quite long. So he will feed back some comments as TDC d want to improve communication with the parishes. Cllr S Purser TDC -. As you may be aware the Teign valley ward covers eight parishes and parish meetings some within the Dartmoor National Park for planning and all within Teignbridge district for other services. I have in the past sent out general points of interest note to all eight parishes but with the start of the new municipal year I am changing the approach. In future I will not as a matter of course send a general note but will as required target individual parishes with points of interest I feel should be raised and may not already be known by the</p>	.

<p>parish. I will of course still be happy to answer any comments or questions via email at any time.</p> <p><u>Lengthsman</u> - The start of the new year saw my cutting the grass in various places around the village after a winter's growth. The bus shelter has had no more graffiti or vandalism to report. The notice board at Layne Fields Road junction is still requiring repairs. I investigated the manhole chamber at the bottom of Church Lane and can confirm it is one of the drains on my schedule of works. I am due to visit it in the month of May so will ensure it is emptied when I do so. All of the road and kerbsides were strimmed with nothing untoward to report.</p> <p><u>Police</u> - The following report covers the period of the 1st of April 2023 to the 30th of April 2024</p> <p>In the period of this report there have been approximately 21 recorded offences. Assault; 1 Blackmail; 1 Communication offences; 3 Criminal Damage; 4 Driving offence; 1 Drug offence; 1 Fraud; 2 Harassment; 5 Public order: 1 Threats to kill; 2</p> <p>There were approximately 27 non crime incidents reported to the Police over the same period of time. These include road traffic incidents and obstructions, concerns for welfare and missing persons and anti-social behaviour.</p>	
5) Minutes - to approve and sign the Minutes of the meeting held on the 2 nd of April 2024, and the minutes from the Annual Parish Meeting on 19 th April 2024.	
These were signed as a true record of those meetings. Cllr Archer reported the parish award has been delivered	
6) Clerks Report - Update on matters arising from the last meeting for information only	
Dunsford PC have enquired if this council would like a joint DALC training on Code of conduct – the councillor would like more information. Internal audit finished and accounts are being presented this evening. Next meeting with highway officer arranged in a couple of weeks' time.	
7) Insurance – to review quotes and decision with to accept.	
The quotes were presented, and Councillors agreed to go with Clear Councils and the 3 year agreement.	Clear Council Insurance agreed
8) Play Area – arrange inspection and review the Rospa inspection recommendations.	
Following the Rosap inspection the councillors will make their own inspection and review the tasks recommended. The meeting agreed that the community should be informed if some equipment needs to be removed because of rotten wood in a hope it will raise awareness of help to renovate the site. Cllr J Orme sent her apologies for this meeting.	Sunday 12th May 9.30am. all councillors
9) Allotments – Update	
One plot holder gave up tenancy, and after many weeks of waiting for a decision on one offered to new tenant they have finally declined. A current tenant has shown interest in a vacant plot, this has not been decided as the information received only recently. But councillors are happy to grant the application. Cllr Tucker noted that the tenants are working together to improve the field. Cllr Archer noted that the tenant from the Old Telephone Exchange was unpleasant to the new tenants, but Cllr Archer has dealt with that since. The working party are meeting again soon.	
10) Cemetery Extension - Update	
Quotes will be presented at the June meeting. Cllr Archer explained the revised plan of putting up a new fence to tidy the field initially.	June Agenda
11) End of Year Accounts and Annual Report	
a) Review the End of Year Accounts and approve for publication - these were circulated for all to see. b) Internal Audit report – explained by clerk c) Approve the Annual Governance statement – Cllr Archer read out for	Approved and agreed

comment and completed accordingly			
d) Approve the Accounting Statement – agreed by all present			
12) Planning			
a) 0154/24 Use of Part of existing dwelling (use Class C3) at Christow Stores, Village Rd, Christow – The councillors were unable to make a comment due to the application being unclear, Cllr Archer will contact the case officer and will email the explanation.		Email councillors with more information	
13) Finance			
Expenditure:	Clerk's salary for April = £ 619.38	Authorised and agreed	
	SHS Ltd = £ 332.64		
	SW Grounds Maintenance = £ 234.00		
	Refreshments for Annual Parish Meeting = £ 24.45		
	E Fairs = £ 197.30		
	MTD Accountancy (PAYE) = £ 200.40		
	Insurance = £ 747.45		
	HP Instant Ink = £ 6.49		
	Lee accounting – Internal Audit = £ 144.00		
	Play safety Limited = £ 254.40		
	TDC Bin Emptying = £ 1721.40		
DD's:	Pennon water Services = £ 29.00		
	ICO – subscription = £ 35.00		
	TDC Land at Layne Field = £ 1.00		
Bank Reconciliation and Statement: The Chairman has checked invoices and bank statement against the reconciliation statement. Reconciliation and bank statement circulated to all councillors prior to the meeting. Cllr J Orme proposed to accept the payments and details on the bank statements this was seconded by Cllr T Fidock.			
13) MEETINGS ATTENDED: to receive reports from councillors who have attended meetings on behalf of this council or actions from the previous meetings			
None attended			
The next Council meeting is Monday 3rd June 2024, at 7.30pm in the Bowden Room at TVCH.			

There being no other business the meeting closed at 21.30 pm

Signed.....

Date.....

Position.....